

SUMMONS

Meeting: Council
Place: Civic Centre, Trowbridge, St Stephen's PI, Trowbridge BA14 8AH
Please see text in red below for details of what to expect if wishing to attend this meeting in person. [Watch the meeting on YouTube.](#)
Date: Tuesday 18 May 2021
Time: 10.30 am

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718214 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Covid-19 safety precautions for public attendees

To ensure COVID-19 public health guidance is adhered to, a capacity limit for public attendance at this meeting will be in place. **You must contact the officer named on this agenda no later than 5pm on 14th May if you wish to attend this meeting.** Places will be allocated on a first come first served basis.

To ensure safety at the meeting, all members of the public are expected to adhere to the following public health arrangements to ensure the safety of themselves and others:

- Do not attend if presenting symptoms of, or have recently tested positive for, COVID-19
- Wear a facemask at all times (unless due to medical exemption)
- Maintain social distancing
- Follow one-way systems, signage and instruction

Where it is not possible for you to attend due to reaching the safe capacity limit at the venue, alternative arrangements will be made, which may include your question/statement being submitted in writing.

This meeting will also be live streamed for all members of the public to watch online.

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for an online meeting you are consenting that you will be recorded presenting this, or this may be presented by an officer during the meeting, and will be available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

Limited visitor parking is available at the Civic Centre, alternatively there is multi-storey parking nearby

Public Participation

Please see the agenda information on the following pages for deadlines for questions and statements at this meeting. The front sheet of this agenda details COVID-19 precautions to expect.

For assistance on these and other matters please contact the officer named above for details

PART I

Items to be considered while the meeting is open to the public

1 **Election of Chairman 2021/22**

Nominations will be sought from those present at the meeting.

2 **Election of the Vice Chairman 2021/22**

Nominations will be sought from those present at the meeting.

3 **Apologies**

4 **Minutes of Previous Meeting** (*Pages 7 - 38*)

To approve as a correct record and sign the minutes of the last meeting of Council held on 23 February 2021.

5 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 **Announcements by the Chairman**

7 **Election Results**

To receive and note the Returning Officer's return in respect of the Council's elections held on 6 May 2021.

8 **Public Participation**

The Council welcomes contributions from members of the public, however, to ensure Covid-19 public health guidance is adhered to, physical attendance at this meeting will be limited. Please contact the officer named on this agenda no later than 4pm on 14th May if you wish to attend this meeting.

Where it is not possible for you to attend due to reaching the capacity limit, alternative arrangements will be made which may include your question/statement being submitting in writing.

This meeting will be live streamed for all members of the public to watch online.

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the officer named on this agenda no later than 5pm on 14 May 2021. Up to three speakers are allowed for each item.

Each statement must:

- State whom the statement is from (including if representing another person or organisation);
- state points clearly, and;
- be readable aloud in approximately 3 minutes.

Questions

Those wishing to ask questions are required to give notice of any such questions electronically to the officer named on the front of this agenda no later than 5pm on 11 May 2021 in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm on 13 May 2021.

Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent. Details of any questions received will be circulated to members prior to the meeting and made available at the meeting and on the Council's website; they will be taken as read at the meeting

APPOINTMENTS

9 Appointment of the Leader

To elect a Leader of the Council for the period 2021-25. Nominations will be sought from those present at the meeting.

The Leader will then advise Council on the membership of their Cabinet.

10 Political Balance and Allocation of Councillors to Committee

10a) **Appointment of Committees and Review of Allocation of Seats on Committees to Political Groups**

10b) **Appointment of Area Boards, Committees and the Dorset and Wiltshire Fire Authority**

10c) **Appointment of Chairmen and Vice Chairman of Committees**

PETITIONS

11 Petitions Update (Pages 39 - 42)

A report on petitions received since the last meeting of council.

BUDGET AND POLICY FRAMEWORK

No items have been received for this meeting.

COUNCILLORS' MOTIONS

No Notices of Motion have been received for this meeting.

OTHER ITEMS OF BUSINESS

12 Designation of Statutory Posts

A report from the Director of HR & OD to follow.

13 Urgent Executive Decisions taken by Cabinet (Pages 43 - 46)

14 Announcements from Cabinet and Committees

a) The Leader, Cabinet members and Chairmen of Committees will be invited to make any important announcements.

b) Councillors will be given the opportunity to raise questions to the Chairmen of Committees or to the Dorset and Wiltshire Fire Authority on the minutes of their meetings, [available here](#).

c) Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.

15 Councillors' Questions

Councillors were required to give notice of any such question in writing to the officer names on the first page of this agenda **no later than 5pm** nine clear working days before the meeting – **Tuesday 4 May 2021** in order to be guaranteed a written response.

Any question received after 5pm on 4 May 2021 and no later than 5pm four clear working days before the meeting, **Tuesday 11 May 2021**, may only receive a verbal response at the meeting. Any questions received after this date will be received at the next meeting.

Questions may be asked without notice if the Chairman determines the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

Terence Herbert

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Wiltshire